

**HUDSON VALLEY YOUTH SOCCER LEAGUE
CONFLICT OF INTEREST POLICY**

I. Who is covered by this policy?

Directors, officers, committee members, coaches and employees of the HVYSL, owe a fiduciary duty of care and loyalty to HVYSL. To fulfill those duties conflicts of interest must be avoided so that outside interests do not impair the exercise of judgment in matters relating to HVYSL. This policy covers HVYSL directors, officers, committee members, coaches and employees.

II. What is a “Conflict of Interest”?

You have a “conflict of interest” when you, either directly or indirectly, have a professional or financial interest outside HVYSL that might unduly influence how you act on behalf of HVYSL.

III. What To Do If You Have Any Conflict Of Interest?

A. Duty to Disclose

1. Each year, you must disclose on the attached disclosure statement any known potential or actual conflict of interest (i e : list your team, club, business, business of family Associations, involved with the league and any other soccer-related affiliations in East Hudson) that you can think of. You must submit this form to the HVYSL Board of Directors.

2. In addition, you must fully disclose any other conflicts of interest that arise during the year.

3. Each year, copies of each Director’s and Officer’s known potential and actual conflicts shall be distributed to the other Directors and Officers but shall otherwise be treated as confidential.

IV. What Procedures Must Be Followed If Someone Has A Conflict Of Interest?

A. If you have a conflict of interest:

1. You must disclose it and all material facts to the Directors or the members of your committee again at the time that the matter that gives rise to an actual or potential conflict of interest.

2. After disclosing your conflict of interest and all material facts, you may be required to provide the Board additional information. If the disclosure is made in advance, the agenda should reflect that the Board will discuss the conflict of interest.

3. The person with the conflict shall leave the board or committee meeting while the Board determines by majority vote how to handle the matter.

4. The Board or committee records in the minutes the disclosure and handling of the conflict.

5. The person with an actual conflict of interest is prohibited from voting on the matter that gives rise to an actual conflict of interest.

6. The presiding member of the board shall, if appropriate, appoint a disinterested person or committee to investigate alternatives in order to avoid any actual or perceived conflict of interest.

V. Violations of the Conflict of Interest Policy

A. If the board or a committee has reasonable cause to believe that a member has failed to disclose actual or known conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to respond and/or amend the Disclosure Statement.

B. Following the response, the Board may take appropriate disciplinary and corrective action up to and including removal, if, in fact, there has been substantial and repeated failures to disclose actual conflicts of interest to the detriment of the league.

VI. How should HVYSL handle Records of Proceedings Related to Conflicts of Interest ?

A. The minutes of the Board and all committees with board- delegated powers shall contain –

1. The names of the persons who disclosed or otherwise were found to have a conflict of interest, the nature of the conflict, and the Board’s decision as to how to handle the conflict of interest.

2. The names of the persons who were present for discussions and votes relating to the transaction, the content of the discussion, and a record of any votes taken in connection therewith.

VII. How Should I handle an apparent Conflict of Interest?

An apparent Conflict of Interest is not an actual conflict of interest. It is merely the appearance of a conflict. Directors are encouraged – but not required – to disclose any apparent conflict and either forgo participation in the voting, or if a quorum is needed, “abstain” from voting on the issue.

VIII. Summary of the HVYSL Conflict of Interest Policy.

A. The actions of HVYSL must be free of conflicts of interest.

B. All actual and potential conflicts of interest must be disclosed.

C. The Board must decide what role the conflicted person may play in the matter which gives rise to the conflict of interest.

HUDSON VALLEY YOUTH SOCCER LEAGUE
CONFLICT OF INTEREST DISCLOSURE STATEMENT

Name _____

Position _____

I. Following are my direct or indirect professional, financial, or personal interest outside HVYSL that might unduly influence how I act on behalf of HVYSL

1. _____

2. _____

3. _____

4. _____

5. _____

(Attach additional sheets as necessary.)

II. _____ I know of no actual or potential conflict of interest that I have that might give rise to conflicts of interest with HVYSL.

Signature

Date